

Appendix 5 Donated Gifts

Department	Date Received	Receiver	Approver	Director	Classification	Sub Classification	Description	Value	Donor Name	Receiver Action	Receiver Reason	Donated To	Donated To Other	Approved By Approver	Approver Reason	Approved By Director	Director Reason
Adult Services	16/12/2015	Jayne Gentle	Robert Watt	David Williams	Gift	Other	plant	<£5	Cherry Mincham	Donated	Thank you	Other	Carers centre	No	donated	NULL	NULL
Adult Services	21/12/2015	Jayne Gentle	Robert Watt	David Williams	Gift	Other	small plaque	<£5	Vanessa Salter	Donated	Thank you	Other	Carers centre kitchen	No	donated	NULL	NULL
Adult Services	09/12/2015	Jon Woods	Robert Watt	Janet Maxwell	Gift	Other	bottle of whisky	£5-£25	Aquacars	Donated	reason for gift = xmas	Lord Mayor Appeal	NULL	No	Donated	NULL	NULL
Adult Services	10/12/2015	Kerensa Smith	Robert Watt	Janet Maxwell	Gift	Other	bottle of wine	£5-£25	Aquacars	Donated	reason for gift = xmas	Lord Mayor Appeal	NULL	No	Donated	Yes	would cause offence if refused
Adult Services	14/12/2015	Marina Martin	Robert Watt	David Williams	Gift	Other	Bottle of Baileys	£5-£25	Aqua Cars	Donated	Bottle was recieved by Young carers from a supplier and was deemed unacceptable however did not want to offend by returning	Lord Mayor Appeal	NULL	Yes	donated	NULL	NULL
Culture and City Development	23/11/2015	Stephen Bailly	Michael Lawther	David Williams	Gift	Other	Picture of Americas Cup 2015	£5-£25	Ben Ainslie Racing	Donated	Donated to ord Mayor's Appeal	Lord Mayor Appeal	NULL	Yes	Noted donated	NULL	NULL
Finance and Information Service	01/02/2016	Wayne Layton	Chris Ward	Michael Lawther	Gift	Other	Three boxes of Japanese Chocolates	£5-£25	Nomura Research Institute	Donated	The Nomura Institutre from Japan visited Portsmouth to find out about how a Highways Maintenance PFI works, after I delivered a presentation they gave me some confectionary, it would have caused offence to reject the offer so I accpeted and have donated to the Lord Mayors Fund.	Lord Mayor Appeal	NULL	Yes	Low value and no contractual relationship	NULL	NULL
Portsmouth International Port	17/06/2016	Mark Willcox	Martin Putman	Michael Lawther	Gift	Other	Champagne	£5-£25	Travellex (ferry contractor)	Donated	Given to Port by Terminal service	Lord Mayor Appeal	NULL	NULL	NULL	NULL	NULL
Property and Housing	22/08/2016	James Robinson	Owen Buckwell	Michael Lawther	Sponsorship	Cash	Donation of £20	£5-£25	Mr & Mrs Huntley	Donated	Donating to the charity I am fundraising for	Other	Cancer Research UK	Yes	within approval limits	NULL	NULL
Property and Housing	01/02/2016	Clare Hardwick	Owen Buckwell	Michael Lawther	Gift	Other	Bottle of Cava	£5-£25	Client wishes to remain anon	Donated	Grateful member of public	Lord Mayor Appeal	NULL	Yes	within approval limits	NULL	NULL